

**MINUTES**  
**King City Council**  
**Regular Session**  
**April 17, 2023**

The King City Council met in regular session at City Hall in the Council Chamber, 229 S. Main St, on Monday, April 17, 2023, at 6:00 pm. Present at the meeting were: Councilwoman Jane Cole, Mayor Pro Tempore Rick McCraw, Councilwoman Terri Fowler, Councilman Michael Lane, City Engineer/ Manager Scott Barrow, City Clerk Nicole Branshaw, Director of Finance and Personnel Susan O'Brien, Fire Chief Steven Roberson, Senior Center Director Paula Hall, Water Plant Superintendent Ben Marion, Supervisor of Public Works Ricky Lewis, Police Chief Jordan Boyette, City Planner Reid Hutchins, City Inspector Rick Gordon. Absent from the meeting was Mayor Jack Warren.

Mayor Pro Tempore McCraw called the meeting to order.

Chaplain Paul Norman offered the invocation.

Councilwoman Fowler made a motion to excuse Mayor Warren from the meeting. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0.

**ANNOUNCEMENTS**

- King Planning Board: Regular Meeting: Monday, April 24, 2023, 6 pm at City Hall Council Chambers, 229 S. Main Street
- Meet Me on Main: Saturday, April 29, 2023, 4 pm-8 pm, Downtown King
- King City Council, Regular Meeting: Monday, May 1, 2023, 6 pm, City Hall Council Chambers, 229 S. Main Street
- Annual Employee Benefits Fair: Wednesday, May 3, 2023, 8-11 am, King Recreation Acres
- National Day of Prayer: Thursday, May 4, 2023, 7:30-8:30 am, Stokes YMCA.
- Parks/Recreation Advisory Board, Regular Meeting, Thursday, May 11, 2023, 6 pm, Parks/Rec Community Building Parlor Room, 107 White Road
- Community Shred Day: Friday, May 12, 2023. 1 pm-4 pm, Parking lot across from City Hall
- City Council Recessed Meeting: Monday, May 15, 2023, 2:00 pm, City Hall Council Chambers, 229 S. Main Street
- Community Appearance Committee, Regular Meeting, May 18, 2023, 2 pm, City Hall Council Chambers, 229 S. Main Street
- King Planning Board: Regular Meeting: Monday, May 22, 2023, 6 pm at City Hall Council Chambers, 229 S. Main Street
- City Hall will be closed on May 29, 2023, in observance of the Memorial Day Holiday

**ADJUSTMENTS TO AGENDA**

- None

**PUBLIC COMMENT**

Mayor Pro Tempore McCraw opened the floor to receive public comment.

- 1) Cathy Loveday, King Chamber, 181 Leeds Ln., addressed the Council concerning the upcoming Meet Me on Main Event Saturday, April 29, 2023, and invited the Council and community to come out and enjoy their local downtown festival.

Being no one gave written or verbal requests wishing to speak. Mayor Pro Tem McCraw closed the meeting's public comment portion. **\*\*SEE DOCUMENT #1\*\***

## **CONSENT AGENDA**

Councilman Lane made a motion to approve the consent agenda with changes noted to the clerk on the minutes to correct. Councilwoman Cole seconded the motion with changes stated.; this was carried by a unanimous vote of 4-0. Consent agenda items were:

### **A. APPROVAL OF MINUTES:**

- a. **March 6, 2023, Regular Meeting**
- b. **March 20, 2023, Recessed Meeting**

### **B. REQUEST TO SET NEW PUBLIC HEARING DATE FOR VOLUNTARY ANNEXATION - By LGI Homes NC, LLC (Applewood Subdivision) FOR May 1, 2023**

### **C. REQUEST TO SET PUBLIC HEARING FOR FY 2023 BUDGET ON MAY 1, 2023**

### **D. CONSIDERATION OF RENEWING THE AGREEMENT WITH STOKES COUNTY SENIOR SERVICES FOR KING RECREATION ACRES MEAL SITE**

## **APPOINTMENT TO ABC BOARD**

The King City Council is currently accepting applications for appointment as a member of the King ABC Board, one member for a two-year term and one member for a one-year term. The mission of local ABC boards and their employees shall be to serve their localities responsibly by controlling the sale of spirituous liquor and promoting customer-friendly, modern, and efficient stores.

Discussion of applications. Once the Town of Walnut Cove, the City of King, and the board complete a merger, the start date will be decided in the agreement.

King City Council will select one member for a two-year term and one member for a one-year term.

## **MOTION**

Councilwoman Cole made a motion to nominate and appoint Jason Carter to the ABC Board for 1-year. Councilwoman Fowler seconded the motion. Councilwoman Fowler made a motion to nominate and appoint Mark Saunders to the ABC Board for the two-year term. Councilwoman Cole seconded the motion. Both motions were carried unanimously with a vote of 4-0.

## **PUBLIC HEARING ORDINANCE AMENDMENT IN CITY OF KING CODE OF ORDINANCES- Overnight Parking on Municipally Owned Parking Lots**

This request is being proposed by the City of King Planning and Inspections Staff in consultation with the City of King and City Attorneys, the ordinance is proposed to be adopted to add language on Overnight Parking. This is in an effort to make parking lots in King safer for users while also ensuring that it is consistent with the noise ordinance. The proposed amendment is below.

Article VII Parking

Sec. 32-360

- (a) No vehicle shall park inside a City of King-owned parking lot between the hours of 11: 00 PM – 7:00 AM. Unless otherwise posted.

This ordinance was drafted by looking at other municipalities in our region and taking portions of their respective ordinances, and drafting one that fits the stance of The City of King.

Mayor Pro Tempore McCraw opened the public hearing for the ordinance amendment in the City of King Code of Ordinances – Overnight Parking on Municipally Owned Parking Lots.

Being no one present wishing to speak, Mayor Pro Tempore McCraw closed the public hearing for the ordinance amendment in the City of King Code of Ordinances – Overnight Parking on Municipally Owned Parking Lots.

Staff recommends approval of the Text Amendment signaling the City Planner to update The City of King Code of Ordinances. The City of King Planning Board recommended approval unanimously 5-0.

#### **MOTION**

Councilwoman Fowler made a motion to approve the ordinance amendment in the City of King Code of Ordinances – Overnight Parking on Municipally Owned Parking Lots from 11 pm-7 am unless otherwise posted. Councilwoman Cole seconded the motion; this was carried by a unanimous vote of 4-0. **\*\*SEE DOCUMENT #2\*\***

#### **CONSIDERATION OF BUDGET AMENDMENT 2022-03.04**

The Budget Amendment creates a Special Revenue Fund for the \$200,000 grant to be received from the Office of Budget and Management (OSBM) through Stokes County and for the \$40,000 grant to be received from the American Rescue Plan Act (ARPA) through the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA). As revenue and expenditures will occur in more than one fiscal year, separate funds are the best way to account for these grants.

No budgetary impact; revenues and expenditures are equal in the Special Revenue Funds.

#### **MOTION**

Councilwoman Cole made a motion to approve Budget Amendment 2202-03.04. Councilman Lane seconded the motion. The motion was carried unanimously with a vote of 4-0. **\*\*SEE DOCUMENT #3\*\***

#### **CONSIDERATION OF APPROVAL OF AUDIT CONTRACT**

Per LGC regulations, formal Council approval is needed for the audit contract.

The three-year proposal from Gibson & Company included a 5% annual increase which makes the base contract amount \$31,140 for FY 2022-2023. Additional fees for a single audit are included in the addendum to the contract.

Audit fees will be \$31,140 (more with a single audit) for Fiscal Year 2022-2023, to be paid in Fiscal Year 2023-2024. GASB (Governmental Accounting Standards Board) significantly increases the amount of work needed to report pensions and other post-employment benefits, leases, subscription agreements, and various other standards that will be required in the coming fiscal years. This amount will be budgeted in Govern inn Bodv -Contracted Services, split evenly between GF and EF.

It was the consensus of the Council that they would like a copy of the audit at the time that Gibson & Company comes and presents the audit results to the Council annually. The Finance Director Susan O'Brien prepares these notebooks for the Council.

#### **MOTION**

Councilwoman Cole made a motion to approve the audit contract for 2022-2023 with Gibson & Company. Councilman Lane seconded the motion. The motion was carried unanimously with a vote of 4-0.

#### **PREVIOUS ITEMS OF CONCERN**

Mayor Pro Tem McCraw asked if the Ballfield lights were on track and informed yes. He stated that the updates to the outside to City Hall look great. Mayor Pro Tem McCraw asked about the PD upfit and was told that we were waiting for new plans to be rebid. He asked about the park trail and was informed that this had not started yet.

#### **DEPARTMENTAL REPORTS**

None

**ITEMS OF GENERAL CONCERN**

- Mayor Pro Tem McCraw thanked everyone.
- Councilman Lane Congratulated Scott Barrow on his promotion to City Manager.
- Councilwoman Fowler thanked everyone who attended.

**ADJOURNMENT**

Councilwoman Fowler motioned to adjourn the meeting. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0.

Attest:

Approved by:

\_\_\_\_\_  
Nicole Branshaw, City Clerk

\_\_\_\_\_  
Jack Warren, Mayor

**\*\*\*Clerks Note: See Documents 3 for supporting documents.\*\*\***



Date: April 17, 2023

# PUBLIC COMMENT SIGN-UP SHEET

All persons who wish to speak MUST sign up for the Public Comment period unless you wish to speak during a public hearing, in which case you must sign up for the Public Hearing. ALL SPEAKERS ARE LIMITED TO 3 MINUTES.

## PLEASE PRINT ALL INFORMATION

	<u>NAME</u>	<u>ORGANIZATION (If Any)</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>SUBJECT</u>	<u>City Resident?</u>
1.	Cathy Lovelady	King Chamber	181 Leeds LN	336-705-2460		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
2.						<input type="checkbox"/> yes <input type="checkbox"/> no
3.						<input type="checkbox"/> yes <input type="checkbox"/> no
4.						<input type="checkbox"/> yes <input type="checkbox"/> no
5.						<input type="checkbox"/> yes <input type="checkbox"/> no
6.						<input type="checkbox"/> yes <input type="checkbox"/> no
7.						<input type="checkbox"/> yes <input type="checkbox"/> no
8.						<input type="checkbox"/> yes <input type="checkbox"/> no
9.						<input type="checkbox"/> yes <input type="checkbox"/> no
10.						<input type="checkbox"/> yes <input type="checkbox"/> no
11.						<input type="checkbox"/> yes <input type="checkbox"/> no
12.						<input type="checkbox"/> yes <input type="checkbox"/> no
13.						<input type="checkbox"/> yes <input type="checkbox"/> no

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In many cases, the City Council will receive your comments but take no action at the meeting.

A staff member will contact you to follow up on your concerns.



Date: April 17, 2023

**PUBLIC HEARING SIGN-UP SHEET**

**TEXT ORDINANCE CHANGE – Overnight Parking On Municipally Owned Parking Lots**

All persons who wish to speak **MUST** sign up for the Public Hearing. ALL SPEAKERS ARE LIMITED TO 3 MINUTES.

**PLEASE PRINT ALL INFORMATION**

NAME      ORGANIZATION (If Any)      ADDRESS      PHONE      PRO/CON


yes    no                    City Resident?  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no  
yes    no                    yes    no

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Please publish in the Stokes News March 30, 2023, and April 6, 2023; Affidavit required

**City of King  
Notice of Public Hearings**

**NOTICE IS HEREBY GIVEN** that a series of public hearings will be held by the **City Council** of King City Hall, 229 S. Main Street, on the **17th day of April 2023**, beginning at 6:00 p.m., for the purpose of considering the following:

Amendment of the official zoning map and/or ordinance of King, N.C. and/or the granting of a special use permit by the City Council or Board of adjustment referenced in Code of Ordinance listed below and per Chapter 32-Zoning, Sec. 32-71, 96 & 127 in the following manner:

**Item 1**: Ordinance amendment proposed by City of King Planning and Inspections Staff to adopt language that prohibits overnight parking in City of King owned parking lots. The proposed text addition will be included under Chapter 32- Zoning, Article VII, Section 28-36

In accordance with the Code of Ordinances, Chapter 32-Zoning, Sec. 32-96 the City of King **Planning Board/Board of Adjustment** will review the foregoing amendment on **March 27, 2023**, at 6:00 p.m. at City Hall.

**CITIZENS ARE HEREBY NOTIFIED** that upon consideration of the comments at the herein-described public hearings, the City Council may amend the proposed ordinance amendments prior to adoption.

A copy of the proposed amendments, maps, ordinance, and requests are on file at the City Hall for inspection by all interested citizens or you can call the Planning Department at 336.983.8265, or email [rhutchins@ci.king.nc.us](mailto:rhutchins@ci.king.nc.us)

Nicole Branshaw  
City Clerk  
City of King, NC

**CITY OF KING ZONING ACTION REQUEST/PERMIT**

REQUEST NO. \_\_\_\_\_

**I. APPLICANT** City of King

DATE OF REQUEST: 3-20-23

ADDRESS: \_\_\_\_\_ COUNTY: \_\_\_\_\_ TOWNSHIP: \_\_\_\_\_

DEED BOOK: \_\_\_\_\_ PAGE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ TAX MAP: \_\_\_\_\_ PARCEL: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ SUBDIVISION LOT NO.: \_\_\_\_\_

OWNERS (SUBJECT & ABUTTING PROPERTIES): \_\_\_\_\_

**II. APPLICATION IS HEREBY MADE FOR THE HEREIN DESCRIBED ZONING ACTION ON PROPERTY LOCATED:** \_\_\_\_\_

THE REQUESTED ACTION IS: \_\_\_\_\_

IS THE PROPERTY LOCATED IN THE WATERSHED PROTECTION AREA? YES  NO   
IF YES SEE ATTACHMENT A

IS THE PROPERTY LOCATED IN A FLOOD PLAIN? YES  NO  IF YES SEE ATTACHMENT B

**III. INDICATE TYPE REQUEST:**

- REZONING PERMIT
- VARIANCE PERMIT
- CONDITIONAL USE PERMIT
- SPECIAL EXCEPTIONAL PERMIT
- TEMPORARY PERMIT (SITE INSP.)

- TEMPORARY PERMIT(NO SITE INSP.)
- MINOR SUBDIVISION PLAT REVIEW
- MAJOR SUBDIVISION PLAT REVIEW
- PLAT FILING FEE
- WATERSHED REVIEW

Text Amendment to Code of Ordinances

APPLICANT'S SIGNATURE

  
ZONING ENFORCEMENT OFFICER

(SEE FEE SCHEDULE) TOTAL FEE DUE: \_\_\_\_\_

**IV. PLANNING BOARD** WILL REVIEW (IF REQUIRED): March 27, 2023

**BOARD OF ADJUSTMENT** WILL REVIEW (IF REQUIRED): \_\_\_\_\_

**COUNCIL** WILL REVIEW & HOLD PUBLIC HEARING (IF REQUIRED): April 17, 2023

PROPERTY POSTED BY: \_\_\_\_\_

NOTIFICATIONS MAILED BY: \_\_\_\_\_

NEWSPAPER ADVERTISEMENT: March 30, 2023 & April 6, 2023

**V. ACTION BY PLANNING BOARD/BOARD OF ADJUSTMENT**

APPROVAL  DISAPPROVAL  APPROVAL WITH MODIFICATIONS: \_\_\_\_\_

Planning Board recommended approval 5-0 for the adoption of the proposed text amendment.

3-27-23  
DATE

\_\_\_\_\_  
CHAIRMAN

**VI ACTION BY CITY COUNCIL**

APPROVAL  DISAPPROVAL  APPROVAL WITH MODIFICATIONS: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR



**CITY OF KING  
SPECIAL REVENUE FUNDS  
FIRE DEPARTMENT PUBLIC PURPOSE GRANT  
SENIOR CENTER OUTREACH GRANT  
Budget Amendment 2022-03.04**

**BE IT ORDAINED** by the City Council of the City of King, North Carolina, pursuant to Section 159-26(b)(2) of the General Statutes of North Carolina, that the following special revenue fund be hereby adopted:

**Section 1.** The funding authorized is for Fire Department Public Purpose Grant funded by the Office of State Budget and Management (OSBM). This grant will be administrated by Stokes County.

**Section 2.** The following revenue amounts are appropriated for the fund:

FD Public Purpose	\$ 200,000.00
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**Section 3.** The following expenditure amounts are appropriated for the fund:

FD Public Purpose	\$ 200,000.00
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**Section 4.** The funding authorized is for Senior Center Outreach Grant funded by the American Rescue Plan Act (ARPA). This grant will be administrated by the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA).

**Section 5.** The following revenue amounts are appropriated for the fund:

Senior Center Outreach	\$ 40,000.00
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**Section 6.** The following expenditure amounts are appropriated for the fund:

Senior Center Outreach	\$ 40,000.00
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**Section 7.** This Ordinance shall be in full force and effective upon adoption by the Council and will close at the end of the fiscal year in which all the funds have been obligated and spent.

Adopted the 17th day of April 2023.

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Jack Warren, Mayor

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Nicole Branshaw, City Clerk