

City of King

Locate Request Form

City of King Billing Department
Po Box 1132, King NC 27021
336-985-1100 336-983-8265



REQUESTORS INFORMATION

CONFORMATION NUMBER

Name:

Company Name:

Contact Number:

Contact Email:

Office Number:

PROJECT INFORMATION

Job Location:

Locates
Requested:

Locates
Needed by
(date & time):

LOCATE POLICY

- All locate requests must be received by the City of King Billing Department at minimum of 48 hours (2 business days) before locates needed date. This time may be extended during inclement weather.
- Locates will not be completed on weekends or holidays.
- All Locates shall be completed within 48 hours after locates needed date and time.
- Upon completion of the locate by the City of King Locator, a confirmation number for this request will be given from the City of King that the locate request has been completed. This confirmation will be sent to the information provided above.
- All locates are accurate within 30" left or right of the locate mark.
- The City of King will only locate utilities that are owned and operated by the City of King. This includes water and sewer utilities.

Locator Name

Date

