

MINUTES
King City Council
Regular Session
May 7, 2018

The King City Council met in regular session at King City Hall on Monday, May 7, 2018, at 7:00 p.m. Present were: : Councilman Charles Allen, Councilman Brian Carico, Councilman Wesley Carter, Mayor Pro Tempore Rick McCraw, Mayor Jack Warren, City Manager Homer Dearmin, City Clerk Tammy Hatley, Director of Finance and Personnel Susan O'Brien, Director of Planning and Inspections Todd Cox, City Engineer Scott Barrow, Superintendent of Public Utilities Robert Pettitt, Superintendent of Public Works Ricky Lewis, Water Treatment Plant Superintendent Ben Marion, Chief of Police Paula May, Fire Chief Steven Roberson, Senior Center Director Suzan Garner, Water Treatment Plant Chief Operator Mark Danley, Payroll Technician Nicole Branshaw, and Firefighter Cody Bennett.

Mayor Warren called the meeting to order.

Life Scout, Cameron Tuttle of Troop 400, sponsored by Trinity United Methodist Church led the *Pledge of Allegiance*.

Councilman Carter offered the invocation

ANNOUNCEMENTS

Mayor Warren noted the following announcements were listed on the agenda:

- Older Americans Month: May 1-31, 2018
- International Municipal Clerks Week: May 6-12, 2018
- Parks & Recreation Advisory Board, Regular Meeting: Thursday, May 10, 2018, 7:00 p.m., King Recreation Acres Community Building
- National Police Week: May 13-19, 2018
- Community Appearance Commission, Regular Meeting: Thursday, May 17, 2018, 3:30 p.m., King City Hall
- Annual King "Senior" Senior Prom: Saturday, May 26, 2018, 6-9 p.m., King Senior Center
- Memorial Day Service: Monday, May 28, 2017, 5:00 p.m., King Central Park, Sponsored by Carl Calloway American Legion Post #290 & Stokes County Arts Council
- City Hall Closed: Monday, May 28, 2017, in observance of the Memorial Day Holiday
- Meet Me on Main: Saturday, June 2, 2018, 4:00-9:00 p.m., Downtown King

ADJUSTMENTS TO AGENDA

It was the consensus of the Council to adjust the agenda by tabling the presentation by Mr. Bud Cayton to the June 2018 regular meeting and adding an executive session for the purpose of discussion of economic development per NC General Statute 143-318.11 (a) (4).

PUBLIC COMMENT

Mayor Warren opened the floor to receive public comment.

Mrs. Marilyn Massey of 506 Hampton Drive, King, NC addressed the Mayor and Council.

Being no one else present wishing to speak; Mayor Warren closed the public comment portion of the meeting.

CONSENT AGENDA

Councilman Allen moved to approve the consent agenda as presented. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0. Items approved were: (1) April 2, 2018, Regular Meeting minutes, (2) April 4, 2018, Called Meeting minutes, (3) April 12, 2018, Called Meeting minutes, and (4) Set public hearing for FY 2018-19 Budget on June, 4, 2018, 7:00 p.m. at King City Hall

PRESENTATION OF PROCLAMATIONS

Mayor Warren presented proclamations to members of the Carl Calloway American Legion Auxiliary Unit 290-King in recognition of National Poppy Day, Senior Center Director Suzan Garner in recognition of National Older American's Month, City Clerk Tammy Hatley in recognition of International Municipal Clerk's Week, and Chief of Police Paula May in recognition of National Police Week.

INTRODUCTION OF NEW EMPLOYEES

Chief Roberson introduced Firefighter Cody Bennett and Finance & Personnel Director O'Brien introduced Payroll Technician Nicole Bradshaw to the Mayor and Council.

CONSIDERATION OF RESOLUTION FOR DOWNTOWN ALLEYS RESOLUTION 2018-05

City Engineer Barrow informed the Mayor and Council that the City owns several alleys and streets in the old downtown area which were deeded and recorded but never officially adopted by Resolution, which would make them eligible for Powell Bill funding. Mr. Barrow also requested that the Council name the two alleys without names.

Action

Mayor Pro Tempore McCraw moved to adopt Resolution 2018-05, which is incorporated within the body of the minutes below and to name the alley which runs north to south *Rupert Hall Alley* and the alley that runs east to west as *Inez McGee Alley*. Councilman Allen seconded the motion which carried by a unanimous vote of 4-0.

RESOLUTION 2018-05

A RESOLUTION ACCEPTING DEDICATION OF STREETS AND ALLEYS LOCATED NEAR THE INTERSECTION OF DALTON ROAD and SOUTH MAIN STREET (S.R. 1112) IN THE HEART OF OLD KING

WHEREAS, various streets and alleys presently located in the "Old Business District" were dedicated by recorded plats and used by the public for many years, but have not been formally accepted by Stokes County or the City of King; and

WHEREAS, the City desires to formally accept these streets and alleys as public rights-of-way to provide access to adjoining properties for the benefit of the public.

NOW, THEREFORE, be it resolved by the City Council of the City of King that the City Council does hereby formally recognize and accept the dedication of the following streets and alleyways as presently mapped by Stokes County GIS on the Stokes County Tax Map, a copy of which is attached hereto as "Exhibit A" and incorporated herein by reference:

1. **INEZ MCGEE ALLEY.** This 10-ft. wide alleyway was originally dedicated on the plat of "Property of Blue Ridge Mfg. Co" recorded in Plat Book 1, Page 45, Stokes County Registry. It extends in an easterly direction from the eastern margin of South Main Street to the western margin of the 20-ft. alley

depicted on plat recorded in Plat Book, 6, Page 310, recently designated as "Slate Alley." (A copy of Plat Book 1, Page 45, is attached hereto as "Exhibit B" and incorporated herein by reference.)

2. **NEW STREET.** This 30-ft. wide street was dedicated by "Dedication of Street for Public Use" recorded in Deed Book 344, Page 1306, Stokes County Registry. It extends in an easterly direction from the eastern margin of South Main Street to the western margin of "Slate Alley." (A copy of Deed Book 344, Page 1306, is attached hereto as "Exhibit C" and incorporated herein by reference.)

3. **RUPERT HALL ALLEY.** This 10-ft. wide alley was originally dedicated on "MAP showing a subdivision of the Mrs. Alice Grabbs Property" recorded in Plat Book 2, Page 207, Stokes County Registry. It extends in a southerly direction from the southern boundary of property of the City of King (City Hall-Fire Station) to the northern margin of the 20-ft. street designated as Grabbs Street on said plat. (A copy of Plat Book 2, Page 207, is attached hereto as "Exhibit D" and incorporated herein by reference.)

4. **GRABBS STREET.** This 20-ft. wide street was originally dedicated on "MAP showing a subdivision of the Mrs. Alice Grabbs Property" recorded in Plat Book 2, Page 207, Stokes County Registry. It extends in an easterly direction from the eastern margin of South Main Street to the northeastern corner of Lot 18 and the southeastern corner of Lot 10 as shown on said plat. (See "Exhibit D.")

5. Southern section of **SLATE ALLEY.** This 20-ft. wide alleyway was originally dedicated on the plat of "Property of Blue Ridge Mfg. Co" recorded in Plat Book 1, Page 45, Stokes County Registry. (See "Exhibit B.") Additionally, according to the plat of the "C. C. Kiser Property" recorded in Plat Book 2, Page 181, Stokes County Registry, this 20-ft. wide alleyway extends further south so as to intersect with the terminus of Grabbs Street described in Item 4 above. (A copy of Plat Book 2, Page 181, is attached hereto as "Exhibit E" and incorporated herein by reference.)

NOW, THEREFORE, be it further resolved by the City Council of the City of King that:

1. The City Clerk is hereby directed to record this Resolution in the Office of the Register of Deeds of Stokes County.
2. This Resolution shall become effective upon approval.

This resolution was approved and adopted this 7th day of May, 2018.

CONSIDERATION OF RETIREE HEALTH INSURANCE RESOLUTION 2018-06

Councilman Allen moved to approve Resolution 2018-06, which is incorporated within the body of the minutes below. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0.

CITY OF KING
RESOLUTION NO. 2018-06
RESOLUTION AUTHORIZING HEALTH REIMBURSEMENT ARRANGEMENT
TO QUALIFIED RETIRING EMPLOYEES OF THE CITY OF KING

WHEREAS, the City Council desires to provide a Health Reimbursement Arrangement (HRA) to qualified City employees that retire from City service; and

WHEREAS, the retiree will secure health coverage outside of the city plan; and

WHEREAS, the retiree will be enrolled in a HRA plan administered by the city's benefits provider;
and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of King does hereby authorize the availability of health reimbursement accounts to qualified retiring employees.

FURTHER, BE IT RESOLVED, that qualified employees be determined as any have accumulated a total of twenty or more years of employment with the City of King or be at least 62 years old at the time of retirement and retires under the North Carolina Local Government Employees Retirement System;

FURTHER, BE IT RESOLVED, that eligibility for this benefit shall end at the time that the qualified employee becomes eligible for Medicare under Title XVIII or Title XIX or age 65, whichever comes first;

FURTHER, BE IT RESOLVED, that retiree will provide receipts for health insurance premium and/or other eligible medical expenses to the designated representative;

FURTHER, BE IT RESOLVED, that the designated representative will provide reimbursement to the retiree;

FURTHER, BE IT RESOLVED, that the retiree will not be eligible to return to the city plan at any time.;

FURTHER, BE IT RESOLVED, that the amount of reimbursement available will be equal to the amount placed into active employees' health savings accounts by the city;

FURTHER, BE IT RESOLVED, that the amount of reimbursement will be pro-rated during the year of retirement to reflect the number of months in retirement and will be a full amount in following years;

FURTHER, BE IT RESOLVED, that no employee who is terminated involuntarily, other than reduction in force, will be eligible for this benefit.

FURTHER, BE IT RESOLVED, that for purposes of determining qualification for this benefit, years of service with the City of King shall include years of service for those employees previously employed by the King District Water System, Inc.

FURTHER, BE IT RESOLVED, that this resolution is in addition to Resolution 2010-06, adopted May 3, 2010.

FURTHER, BE IT RESOLVED, that the availability of this benefit will be effective July 1, 2018.

Adopted this 7th day of May, 2018.

CONSIDERATION OF SURPLUS PROPERTY POLICY RESOLUTION 2018-07

Councilman Carico moved to approve Resolution 2018-07, with the amendment to reduce the \$30,000 cap to \$15,000; which is incorporated within the body of the minutes below. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0.

CITY OF KING RESOLUTION 2018-07 RESOLUTION TO DISPOSE OF SURPLUS PERSONAL PROPERTY VALUED AT LESS THAN \$30,000

WHEREAS, the following City of King officials, without need of further action by the City Council, are hereby authorized to dispose of any personal property owned by the City whenever he or she determines, in his or her discretion, that:

- a. The item or group of items has a fair market value of less than thirty thousand dollars (\$30,000);
- b. The property is no longer necessary for the conduct of public business; and

c. The property has already been declared surplus by the City Council; and

WHEREAS, the City Manager is the City official authorized to dispose of surplus property worth less than \$30,000; and

WHEREAS, the Authorized Official may dispose of any such surplus property meeting the criteria in Section 1 by any means which he or she judges will accomplish the disposal efficiently and economically. The means of disposal include, but are not limited to, the methods of sale provided in Article 12 of NCGS Chapter 160A. Such sale may be public or private and with or without published notice and minimum waiting period; and

WHEREAS, if no reasonable offers are received within a reasonable time, the Authorized Official may retain the property, obtain any reasonably available salvage value, or cause it to be disposed of as waste material. No surplus property may be donated to any individual or organization except by resolution of the City Council; and

WHEREAS, the Authorized Official shall keep a record of all property sold under authority of this Policy and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange; and

NOW THEREFORE IT BE RESOLVED, this Policy is enacted pursuant to the provisions of NCGA 160A-266(c).

Adopted this the 7th day of May 2018.

CONSIDERATION OF SALE OF FIRE TRUCK RESOLUTION 2018-08

Councilman Carter moved to approve Resolution 2018-08 with the amendment that the price of the fire engine be reduced from \$9,000 to \$1, which is incorporated within the body of the minutes below. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0.

**CITY OF KING
RESOLUTION NO. 2018-08
RESOLUTION APPROVING THE SALE OF SURPLUS PERSONAL PROPERTY TO SOUTH STOKES FIRE
DEPARTMENT**

WHEREAS, the City of King has accumulated personal property that is no longer necessary to meet the operational needs of the City; and,

WHEREAS, the following item described has been declared to be surplus to the needs of the City of King:

- (1) 1994 Pierce Dash Pumper, VIN 4P1CT028S6SA000124, with 106,910.8 approximate miles, valued at \$9,000; and,

WHEREAS, the South Stokes Fire Department has requested to purchase the 1994 Pierce Dash Pumper, VIN 4P1CT028S6SA000124 at a total cost of \$1.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KING that the sale of surplus property to the South Stokes Fire Department in accordance with the requirements of NCGS 160A-274(b) is hereby authorized and the City Manager is authorized to complete the sale in amount of \$1 and complete the sale in accordance with Section 3 of the City's Policy to Dispose of Surplus Personal Property.

Adopted this the 7th day of May 2018.

CONSIDERATION OF UNIFORM GUIDANCE PROCUREMENT POLICY

Director of Finance & Personnel O'Brien informed the Mayor and Council that local governments are required to adopt written procurement and governing conflicts of interest and gifts policies that confirm to applicable federal law and Uniform Guidance when spending federal grant and loan award funds. Additional language for contracts is also required.

Action

Mayor Pro Tempore McCraw moved to approve the Uniform Guidance Procurement Policy, Conflicts of Interest Policy, and Contract Provisions as presented which is incorporated within the minutes as Attachment A. Councilman Allen seconded the motion which carried by a unanimous vote of 4-0.

CONSIDERATION OF AARP GRANT

Director of Finance & Personnel O'Brien informed the Mayor and Council that the Parks and Recreation Advisory Board has recommended applying for the AARP 2018 Community Challenge grant program to replace the exercise equipment at King Recreation Acres. The application deadline is May 16, 2018, with a project completion date of November 5, 2018.

Action

Mayor Pro Tempore McCraw moved to approve the request by Parks & Recreation Advisory Board to apply for the AARP 2018 Community Challenge grant program. Councilmen Allen and Carico seconded the motion which carried by a unanimous vote of 4-0.

CONSIDERATION OF BUDGET AMENDMENT 2017-02.08

Councilman Carico moved to approve Budget Amendment 2017-02.08 as presented. Councilmen Allen and Carter seconded the motion which carried by a unanimous vote of 4-0.

DEPARTMENTAL REPORTS

Council members requested and received updates on the Pilot Bluff housing development expansion, waste water treatment facility application, and sidewalk project.

ITEMS OF GENERAL CONCERN

Councilman Carter:

- Suggested the possibility of broadcasting future City Council meetings live on FaceBook.

Councilman Carico: Nothing at this time.

Mayor Pro Tempore McCraw:

- Welcomed the two new employees on board

- Commented on the importance of the causes that proclamations were issued for earlier in the meeting
- Congratulated the South Stokes Fire Department for the good work they do
- Appreciated citizens taking the time to attend the Council's meeting
- Thanked Mrs. Massey for speaking during public comment

Councilman Allen:

- Stated that the new signs at King Recreation Acres look good

Mayor Warren:

- Thanked everyone for attending the meeting

ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF ECONOMIC DEVELOPMENT PER NC GENERAL STATUTE 143-318.11 (A) (4)

Mayor Pro Tempore McCraw moved to adjourn to executive session for the purpose of discussion of Economic Development per NC General Statute 143-318.11 (a) (4). Councilman Carter seconded the motion which carried by a unanimous vote of 4-0.

Mayor Warren reconvened the regular meeting and announced that no action had taken place during the executive session.

Councilman Carter moved to retain Creative Economic Development Consulting, LLC on an hourly basis with a cap of \$5,000. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0.

ADJOURNMENT

Councilman Carico moved to adjourn the meeting. Mayor Pro Tempore McCraw seconded the motion which carried by a unanimous vote of 4-0. The meeting stood adjourned at 8:45 p.m.

Approved by:

Attest:

Jack Warren
Mayor

Tamara H. Hatley, MMC, NCCMC
City Clerk