

MINUTES
King City Council
Called Budget Workshop
June 18, 2020

The King City Council met in called session for the purpose of conducting a budget workshop at King City Hall on Thursday, June 18, 2020, at 8:30 a.m. and virtually for the public and staff via Zoom. Present were: Councilwoman Terri Fowler, Councilman Charles Allen, Councilman Wesley Carter, Mayor Pro Tempore Rick McCraw, Mayor Jack Warren, City Manager Homer Dearmin, City Clerk Nicole Branshaw, City Engineer Scott Barrow, Director of Finance & Personnel Susan O'Brien, Chief of Police Jordan Boyette, Fire Chief Steven Roberson, Water Plant Superintendent Ben Marion, Public Works Superintendent Ricky Lewis, Senior Center Director Paula Hall, Director of Planning and Inspections Todd Cox, and Captain Jonathan Lane.

Mayor Warren called the meeting to order.

The invocation was offered by Chaplain Paul Norman.

Chaplain Paul Norman left the meeting.

CONSIDERATION OF BUDGET AMENDMENT 2019-02.09

Presented by Susan O'Brien, Director of Finance and Personnel

CITY OF KING
BUDGET AMENDMENT 2019-02.09

Be it hereby ordained by the City Council of the City of King that the following amendment be made to the Budget Ordinance adopted on the 3rd day of June, 2019, as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>General Fund Expenditures</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Administraton		4,200	154,005
Finance	4200		180,635
Fire & Rescue		13,374	2,248,967
Recreation Acres		4,600	192,130
Debt Service	4,600		562,489
Total	8,800	22,174	

This will result in an increase in the expenditures of the General Fund. The above changes in expenditures will require the following adjustments to revenues:

<u>General Fund Revenues</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
GF Revenues		13,374	7,656,413
GF Fund Balance Appropriated		0	361,514
Total	0	13,374	

Section 2. To amend the Enterprise Fund, the expenditures are to be changed as follows:

<u>Enterprise Fund Expenditures</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Administration		4,200	234,467
Wastewater Maintenance		8,000	1,124,413
Special Appropriations	21,494		28,506
Debt Service		9,294	898,657
Total	21,494	21,494	

This will result in an increase in the expenditures of the Enterprise Fund. The above changes in expenditures will require no adjustment to revenues:

<u>Enterprise Fund Revenues</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
EF Revenues		-	6,860,695
EF Fund Balance Appropriated		0	216,697
Total	0	0	

Section 3. Copies of the budget amendment shall be furnished by the City Clerk to the City Council to the Mayor, Budget Officer and Finance Director for their directions.

Adopted this the _____ day of _____, 2020.

Attest:

 Jack Warren, Mayor

 Nicole Branshaw, City Clerk

Action

Councilman Carter made a motion to approve the Budget Amendment 2019-02.09 as presented. Councilwoman Fowler seconded the motion which carried by a unanimous vote of 4-0.

2020 FIREWORKS DISPLAY

Presented by Homer Dearmin, City Manager.

Action

Mayor Pro Tempore Rick McCraw made a motion that we proceed as scheduled for the July 4 fireworks display with the process of staff making a decision closer to date on how to proceed with instructions for the public. Councilman Carter seconded the motion which carried by a unanimous vote of 4-0.

LATE AND RECONNECTION FEES FOR UTILITY CUSTOMERS

Presented by Susan O'Brien, Director of Finance and Personnel



Utilities Customer Payment Plan

Note: This form will be effective following the expiration of the Governor of North Carolina's Executive Order 142 or successors.

Below is a payment plan needed in order to avoid disconnection. Please complete Section 1 and the Customer Plan in Section 2. Please return this form to the City of King via the night drop or drive thru, via email to lburnette@ci.king.nc.us and sobrien@ci.king.nc.us, via mail, or via fax to 336-983-4675.

Please retain a copy of the agreement for your records.

The payment plan applies to balances that were due between March 31, 2020 and July 29, 2020.

Customers who do not set up a payment plan or pay prior balances will be subject to normal disconnection procedures.

Failure to abide by the payment plan will result in immediate disconnection.

Section 1

Customer Name: _____ Service Address: _____
Phone Number: _____ Mailing Address (if different): _____
Email Address: _____ Date of Agreement: _____
Balance Due at Date of Agreement: _____ Customer Signature: _____
(Type name if sending via email or fax.)

Section 2

Note: Balances must be paid according to this arrangement and paid in full by January 29, 2021 or disconnection will occur.

Customer Plan		City of King Receipts		
Payment Amounts:	Payment Dates:	Payment Amounts:	Payment Dates:	CSR Initials
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Action

Mayor Pro Tempore Rick McCraw made a motion to approve the recommendation that we resume normal operations with the expiration of Executive Order 142 or successors. Councilman Allen seconded the motion which carried by a unanimous vote of 4-0.

COVID-19 EMERGENCY RESPONSE AND REOPENING PLAN

Presented by Incident Commanders Steven Roberson and Jordan Boyette

Action

Mayor Pro Tempore Rick McCraw made a motion to proceed with current operating plans that are in place. Councilman Carter seconded the motion which carried by a unanimous vote of 4-0.

FY 2020-21 BUDGET WORKSHOP

It was the consensus of the Council to review the proposed budget in the following order: Budget Message, Enterprise Fund, and General Fund.

Mayor Warren turned the meeting over to City Manager Dearmin, who reviewed the budget message.

ENTERPRISE FUND

Enterprise Fund – Governing Body

No changes

Enterprise Fund – Administration

No changes

Enterprise Fund – Finance

No changes

Enterprise Fund – Engineering

No changes

Enterprise Fund – Water Plant

Remove one truck – deduct \$29,600

Enterprise Fund – Water Distribution

No Changes

Enterprise Fund – Wastewater Maintenance

No changes

Enterprise Fund – Wastewater Operations

No changes

Enterprise Fund – Non-Departmental

No changes

Enterprise Fund – Debt Service

Remove principal and interest for vehicles and gator – deduct \$18,878 principal and \$1,965 interest

Enterprise Fund Revenues

Remove Proceeds from Installment Purchase – deduct \$98,240

Use Fund Balance (Net Position) to pay for two trucks and one gator – Add \$47,797 to Fund Balance

Appropriated

Mayor Pro Tempore Rick McCraw made a motion to move forward with all the Enterprise Fund changes made during the budget workshop. Councilwoman Fowler seconded the motion which carried by a unanimous vote of 4-0.

GENERAL FUND

General Fund – Governing Body

No changes

General Fund – Administration

No changes

General Fund – Finance

No changes

General Fund – Public Buildings

No changes

General Fund Planning

Add \$13,500 to Group Insurance per City Manager

General Fund – Police Department

Remove 2 vehicles – deduct \$120,000

General Fund – Fire Department

No changes

General Fund – Community Development

No changes

General Fund - Streets

No changes

General Fund – Public Works

No changes

General Fund – Solid Waste

Consider removing \$8,500 for grinding brush, contingent upon finding an alternate location to dump brush. Otherwise, the service will remain, and the brush will be dumped on city property.

General Fund – Recreation Acres

Add \$12,000 for fireworks on July 4

General Fund – Central Park

Add \$85,000 for fountain repairs

Motion

Mayor Pro Tempore Rick McCraw made a motion that we finance the \$85,000 if that is the firm price and put it in the loan for 5 years along with the police cars. Councilman Allen seconded the motion which carried by a unanimous vote of 4-0.

General Fund – Parks and Recreation

Deduct \$2,175 for software; to be split ½ with EF Finance and first-year payment will be for 9 months

Councilwoman Fowler requested an update on the software after 6 months.

General Fund – Library

No changes

General Fund – Senior Center

No changes

General Fund – Debt Service

Deduct \$23,059 principal and \$2,400 interest for removal of 2 police cars from PD budget

Add \$16,334 principal and \$1,700 interest to finance repairs at Veteran’s Memorial fountain

General Fund – Non-Departmental

No changes

General Fund Revenues

Deduct \$120,000 from Proceeds from Installment Purchases for removal of 2 police cars from PD budget

Add \$85,000 to Proceeds from Installment Purchase to add repairs to Veteran’s Memorial fountain.

Councilman Carter made a motion to move forward with all the General Fund changes made during the budget workshop. Councilwoman Fowler seconded the motion which carried by a unanimous vote of 4-0.

SETTING OF A PUBLIC HEARING FOR FY 2020-21 BUDGET

9 a.m. June 29, 2020, at City Hall for Council Members and held virtually on Zoom for the public

EXECUTIVE SESSION

Tabled until July City Council Regular Meeting

ADJOURNMENT

Mayor Pro Tempe McCraw moved to adjourn the meeting. Councilman Carter seconded the motion which carried by a unanimous vote of 4-0. The meeting stood adjourned at 5:09 p.m.

Approved by:

Attest:

Jack Warren
Mayor

Nicole Branshaw
City Clerk